

# KU GIFT IN KIND DONATION FORM\*

## NOTIFICATION TO KU ENDOWMENT

A gift in kind is a non-cash donation to KU. By completing this form and sending it to KU Endowment:

- *The donor will receive recognition credit and an acknowledgement from KU Endowment (this is not a tax receipt)*
- *KU Endowment staff will be aware of this gift/donor and, when desired or appropriate, can provide stewardship for this gift*

*Date:* \_\_\_\_\_

*KU Unit/Department:* \_\_\_\_\_

*KU Contact Name:* \_\_\_\_\_ *Phone:* \_\_\_\_\_

*Donor Name/Address (include contact name and title if donor is an organization):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Description of donated item(s):* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Estimated dollar value of donated item(s) for recognition credit:* \_\_\_\_\_

*Date of donation:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

- \* This form is not confirmation that this gift is deductible as a charitable gift by the donor at the above value. Donors are advised to consult with their tax advisors on issues related to income tax deductions. KU units should consult with the Office of the University General Counsel regarding completion of any required forms.

Submit this form to: Kathy Sanders  
Director of Gift Processing  
KU Endowment  
West Campus  
Phone: 785-832-7402  
[ksanders@kuendowment.org](mailto:ksanders@kuendowment.org)